

Glenwood Elementary School PTO Open Meeting Minutes

May 17, 2018

In Attendance: President Jen Barbarino, Vice President Jessica Gregorczyk, Treasurer Jennifer Plank, Secretary Briar Panagakis, Volunteer Coordinator Frances Queen, Principal Dr. Karen Cappucci, Lisa Santimore, Megan Ryan, Venessa Tod, Sheila Dibb, Erin Mandracchia, and Angela Bouley.

Welcome

- President Jen Barbarino began the meeting at 7:05pm and thanked everyone for coming. Everyone introduced themselves.

Approve April minutes

- A motion was made by Jen Plank to approve the April meeting minutes. Megan Ryan seconded the motion. Motion passed unanimously.

Treasurer's Report

- Jen Plank shared the Treasurer's Report with the group, noting that the PTO had \$6,350.52 in usable funds at the end of April, with projected remaining funds of \$5992.86 after May. Briar Panagakis made a motion to approve the Treasurer's Report. Venessa Tod seconded the motion. Motion was passed unanimously.

Principal's Report

- Dr. Cappucci shared that the gaga pit has been ordered and will be arriving at the end of June. The summer STEAM students will be assembling it.

Old Business

- **Marsh Harding Scholarship:** 7 submissions were received. Committee will meet on 5/18 at 6pm at the Tavern to review applications and select scholarship recipient. Award ceremony date TBD.
- **Bravehearts Game:** We sold 57 tickets, the highest number ever! All seats are in section L on the third base line Game is June 3rd.
- **Appreciation Days:** Jen shared thank you notes from staff members. Dr. Cappucci said that the lunch was a hit and made everyone smile. There was plenty of food left over, but a large amount of potato salad (order less next time). Briar Panagakis made a motion to approve \$150 to purchase end-of year gifts for the full-time cafeteria workers (2) and custodial staff (4). Jessica Gregorczyk seconded the motion. Motion was passed unanimously.

New Business

- **Elections:** Jen shared that the PTO year runs from July 1st – June 30th. She announced that she would announce one position at a time to gauge interest and vote if necessary. She also shared that Daymian Bartek would be the Box Tops Coordinator and Melissa Chouinard would be the Craft Fair Coordinator (appointed positions)

- **VOLUNTEER COORDINATOR:** Jen read a letter from Lisa Staiti expressing her interest in the position. Election was unanimous and uncontested.
- **SECRETARY:** Angela Bouley expressed interest. Election was unanimous and uncontested.
- **TREASURER:** Erin Mandracchia expressed interest. Election was unanimous and uncontested.
- **VICE PRESIDENT:** Venessa Tod expressed interest. Election was unanimous and uncontested.
- **PRESIDENT:** Jen Barbarino expressed interest. Election was unanimous and uncontested.
- **Golf Tournament:** We have five teams so far, but we need ten teams to make it worthwhile. Actual deadline is June 13th. Jen P. shared that the date of the event (June 15th) is a tough one because of other conflicting local events, plus it's a weekday. Jen B. shared that weekend dates were much more expensive. Lisa Staiti has collected \$1425 so far, plus some other checks. Megan Ryan made a motion to approve \$500 for signs and the beverage cart for the event. Briar Panagakis seconded the motion. Motion was passed unanimously. Megan Ryan made a second motion to approve \$60 per person entering the tournament, to cover player fees. Jessica Gregorczyk seconded the motion. Motion was passed unanimously.
- **Field Day:** We discussed what we would need in terms of supplies. We determined we would need 10 2.5 gallon cartons of water and a lot of small cups. Briar Panagakis made a motion to approve up to \$100 for miscellaneous Field Day supplies. Venessa seconded the motion. Motion was passed unanimously. We also discussed entertainment options for Field Day. Mad Science quoted us \$525 for a show. The Sadesky Puppets quoted us \$1,250. Group agreed that Mad Science was a better option. Megan Ryan made a motion to approve \$525 for a Mad Science show. Angela Bouley seconded the motion. Motion was passed unanimously. Group also agreed that the "Spin, Pop, Boom!" program looked most entertaining and age-appropriate.
- **Scholastic:** Magazine order total as of May 9th was \$5041.70. We had available Scholastic dollars in the amount of \$4159.03. We are short roughly \$882.67. Venessa Tod made a motion to approve up to \$1000 to cover the difference. Megan Ryan seconded the motion. Motion was passed unanimously. Jen Plank also asked a quick question about a sports book that a student had ordered, and was assured that the book would be arriving this week.

Open Session

- Jen announced that a June meeting would not be necessary unless there was a significant amount of money to be spent.
- Frances Queen brought up the subject of ticks on the playground, and Dr. Cappucci told her that her hands are tied due to state and local regulations governing pesticide use, vernal ponds, etc.

Adjourn

- Briar Panagakis made a motion to adjourn at 7:55pm. Megan Ryan seconded the motion. Motion was passed unanimously.